



Office:

500 Thorn Street,

Princeton, WV 24740 Office Hours: Monday, Wednesday, and Friday 9am – 5pm & 1st Saturday of every month 10am – 2pm

Christian Management Corp

Phone: (304)-589-5789

Text: (304)-521-4807

Fax: (888)-393-3245

RENTAL APPLICATION

Please answer every question truthfully and completely. All answers are strictly confidential & will be verified. Print legibly.

Please list what property you are applying for: _____

Is someone else applying for the same property as a co-tenant with you? ___ Yes ___ No **Each adult must submit a separate rental application.**

If so, what are each of the co-tenant name(s): _____

How did you hear about us? ☐ Trading Journal ☐ Facebook ☐ Craigslist ☐ Zillow ☐ Apartments.com ☐ Flyer ☐ Rental signs ☐ Seen rental office

☐ Other (please specify): _____ ☐ Referral/Word of Mouth (please specify who): _____

PERSONAL INFORMATION:

Full Name (First Middle Last): _____ Maiden Name: _____

Social Security Number: _____ DOB: _____ Driver's License Number: _____ State Issued: _____

Telephone: _____ Cell: _____ Email Address: _____

Present Address: _____

Since: _____ Rent: \$ _____ Amt paid for utilities: \$ _____

Reason why you are moving? _____ How soon would you like to move in? _____

Previous address if less than 2 years: _____

Have you lived in any other state? If yes, where: _____

Have you rented from us before? Yes No Are you a registered sex offender? Yes No

How many people will be living in the residence? _____ Adults _____ Children

Have you ever been served an eviction notice or been asked to vacate a property for any reason? _____

Have you ever refused to pay rent for any reason? If yes, why? _____

Have you ever been convicted of a felony? If yes, how long ago? _____

Do you have pets? (How many?) _____ Type(s): _____ Breed(s): _____

Does Buyer have all funds needed (first month's rent, security deposit, lease option fee, etc.)? _____

Can renter/buyer get someone to co-sign? If so, who? _____

Is Buyer bringing own appliances? YES or NO If so, which ones: Refrigerator Stove Washer Dryer Dishwasher

EACH Tenant **MUST** provide a credit/debit card or bank account to keep on file to be used in the case of default, damages, or breach of contract. I understand this is REQUIRED to be provided at lease signing. Yes, I can provide this ___ No, I cannot provide this ___

INCOME & EMPLOYMENT INFORMATION:

Employer: _____ Supervisor: _____

Address: _____ What day(s) are you paid on: _____ Phone: _____

How long with current employer: _____ Position: _____ Verifiable Income: \$ _____ /Mo

List additional income (2nd employment, social security, food stamps, child support, alimony, etc.): _____ /Mo

LANDLORD INFORMATION:

(We must be able to contact your current landlord & previous landlord(s))

Current Landlord: _____ How long did you live there: _____

Your rental address: _____ Phone: _____

Previous Landlord: _____ How long did you live there: _____

Your rental address: _____ Phone: _____

When did you move out? _____ Reason for moving? _____

AUTHORIZATION: I hereby release and authorize Christian Management Corporation, both now and in the future, to check my credit report, criminal background, landlord & all other references, and employment income to verify any and all information, financial, criminal, or otherwise, pertaining to myself and any other person named to be a tenant of this lease. I understand that my application will not be processed without the fee and all required documentation submitted.

Signed: _____ Date: _____

WE OPERATE A ZERO TOLERANCE RENTAL COMPANY. FALSE INFORMATION PROVIDED ON THE APPLICATION OR IF ANY PARTS OF THE LEASE ARE BROKEN THEN THERE WILL BE AN IMMEDIATE EVICTION.

See back for important information

Christian Management Corp
P.O. Box 1963 Princeton, WV 24740
www.ChristianMgt.com

What you will need to turn in with your rental application for each adult:

We can't accept your application without the following items:

- One application per adult (anyone who will be living in the home who is 18 or older) with no blank spaces, please put "N/A" if the question does not apply to you.
- Application fee or receipt of application fee payment online at www.ChristianMgt.com or call the office to make payment over the phone. All application fees will need to be paid by money order, cashier's check, debit/credit card or bank account number & routing number.
- Clear color copies of state issued picture ID or Driver's License for each adult. We can also make copies in the office or you may submit your items electronically by emailing them to PropertyManager@ChristianMgtCorp.Com or texting them to 304-521-4807.
- Copies of three (3) most recent paystubs, social security award letter, past (3) months bank statements, and/or other proof of income for each adult. We can also make copies in the office or you may submit your items electronically.

Application fees:

- Rental: \$25 nonrefundable application fee per adult must be included with this application
- Lease-Option: \$45 nonrefundable application fee per adult must be included with this application

How to submit your paper application, application fees, and documents OR you can simply apply online at www.ChristianMgt.com:

You can pay your application fee in person, online, over the phone, or by mail. Your application will not be processed or accepted until all application fees & documents have been received.

- Email – applications, documents, or photos to PropertyManager@ChristianMgtCorp.com
- Text – Send information, documents, or photos via text to (304)-521-4807
- Mail – P.O. Box 1963, Princeton, WV 24740
- Online – You can pay your fee online at www.ChristianMgt.com or simply apply online
- In person – at our office located at 500 Thorn St, Princeton, WV 24740 – An after-hours secure drop-box is available on the office front door
- Fax – applications and documents to (888)-393-3245

*All money orders or cashier's checks need to be made payable to **Christian Management Corporation**.
Electronic payment may delay processing times.

Criteria to be approved:

- No felony conviction within the last 7 years – violent crimes, drug charges, financial crimes, or property damage charges.
- Household income must meet or exceed three (3) times the monthly rent amount for the property you are applying for.
- No sex offenders
- No evictions within in the last 7 years
- Rental reference, if reference is not available, you will need a Co-Signer with w2 working income or pay a Non-Qualifying fee